

**IN THE COURT OF**

**O.S.No.                      of              20**

**...Plaintiff(s)**

**-Vs-**

**...Defendant(s)**

**To**

Dwelling at

WHEREAS THE PLAINTIFF above named

Has instituted a suit against you for

You are hereby summoned to appear in the court in person or by a pleader duly instructed and able to answer all the material questions relating to the suit or who shall be accompanied by some person able to answer all such questions on the.              day of              , 20.              at 10:15 a.m in the forenoon

1. To answer the claim and you are directed to \_\_\_\_\_  
produce on that day all the documents upon which  
you are intend to rely in support of your defence.

2. To state whether you contest or do not contest the  
claim and if your contest, to receive directions of court  
as to the date on which you have to file the Written  
Statement, the date of trial and other matters; take  
notice that in the event of the Claim not being  
contested the suit shall be decided at once:

3. To answer the claim and as the day fixed for your  
appearance is appointed for the final disposal of the  
suit you must be prepared to produce on that day all  
the witnesses upon whose evidence and all the  
documents upon which you intend to rely in support  
of your defence.

**Notice:-** 1. Should you apprehend your witnesses  
will not attend of their own accord, you can have a  
summons from this court to compel the attendance  
of any witness, and the production of any document  
that you have a right to call upon the witness to  
produce, on applying to the court and on depositing  
the necessary expenses.

2. If you admit the claim, you should pay  
the money into the court together with the costs of  
the suit, to avoid execution of the decree, which may  
be against your person or property, or both.

“Take notice that in default of your appearance on that day before  
mentioned, the suit will be heard and determined in your absence.”

Also take notice that in default of your failing and address for service  
Before the day mentioned you are liable to have your defence struck out

Given under my hand and the seal of the court, on this the.....day of.....,20

**BY ORDER**

**ADVOCATE FOR PLAINTIFF(S)**

**NAZIR**